



**MARYMOUNT HIGH SCHOOL**  
**P.O. Box 31, Highgate, St. Mary**  
**Tel: 876-992-2274/724-3356**

July 7, 2023

Dear Parents/Guardian,

**End of Academic School Year 2022-2023**

We have successfully completed another school year. The Board of Management and the Administration express sincere gratitude to the parents/guardians, staff and students for your dedication, resilience and commitment during the academic year 2022-2023.

Marymount High School is a Roman Catholic High School founded by the Franciscan Sisters of Allegany in 1935. We are guided by the school motto “**In Virtute Et Veritate**” which means “**In Goodness and Truth**”. Marymount High School ladies are expected to develop excellent school spirit by being a visible example of the loyal student who is supportive of all school activities. The Marymount lady understands how important her deportment is in the representation of the model student - being dignified, neat and courteous at all times.

We have high standards and trust that your child/ward will make a positive contribution towards the Marymount tradition of excellence in the new year 2023-2024. She is expected to maintain outstanding academic performance, participate in co-curricular activities, demonstrate good character, sound leadership and exemplary behavior by upholding the school rules and conduct herself well at all times.

Although the year proved challenging for some, we hope this summer will allow you and your family time to rest and enjoy each other! It is the hope of the staff of Marymount High School that learning continues during the summer months so that your child’s academic success is not disrupted. Continue to encourage your daughter/ward to read during the summer, this will enable her to get a head start on the next academic year.

**EXTRA CURRICULAR ACTIVITIES/ SPORTS /ACADEMIC SUPPORT PROGRAMME**

We are striving to develop well rounded ladies at Marymount High School. Beginning September 2023 parents/guardians are being asked to make arrangements for your child’s/ward’s involvement in extracurricular activities, sports and academic support programmes from 3:00pm-4:00pm - Mondays - Fridays. The necessary notification will be made with the chartered buses to accommodate the involvement of students in these activities.

**PARENT SUPPORT CONTRIBUTIONS, SCHOOL SUPPLIES AND PTA DUES**

We are encouraging all parents to continue to support the school by making a contribution to the operation of the school. In order to effectively assist in providing quality education for your child, The Board of Management and the Administration request the following contribution from parents for the academic year 2023-2024. Please see a breakdown of parent support contributions and school supplies for your attention. **Please tick the items being paid for on the school voucher and return the school’s copy at registration.** A voucher will be attached to the registration package for your reference.

Each parent is being encouraged to make a contribution of Ten Thousand Dollars (\$10,000.00) for students in grades 7-11 as well as PTA Dues of \$1000.00. Students who are on PATH should not pay for ID and Insurance.

● <b>PARENT SUPPORT CONTRIBUTION</b>	\$10,000.00
● <b>SCHOOL SUPPLIES</b> - P.E. gear (shorts & top), school tie, school, house pin, ID, Student Insurance premium, Science lab fees.	\$7,000.00
● <b>PTA DUES</b>	\$1,000.00
● <b>BALANCE TO BE PAID</b>	<b>\$18, 000.00</b>

**PAYMENT OPTIONS**

The following payment options are available for the payment of contributions and fees.

Online - (*banking information appears on the payment voucher attached.*) Electronic and Wire Transfer can also be done.

- a. Payments may be made **online to:**
- Name of Bank: Bank of Nova Scotia
  - Branch Name: Port Maria,
  - Account number: 100-1126-15
  - Account name: Marymount Bookstore,
  - Transit Number: 50245
  - Type of Account: Checking

Persons paying online **must** print and attach the receipt to the voucher and submit both at registration. Alternatively, you may present proof of payment via email (a screenshot of the transaction is acceptable) and should be sent to **mhsbursarydept525@gmail.com**, and include the student's full name, form, ID number and payment reference number. or present a printed copy to the Marymount High School Bursar's office.

**OR**

- b. **Pay at School** - You may also make payment using a **Debit card only** OR **CASH** at the school's Bursar's Office, Monday to Friday, 9:00am – 3:00pm.

**ORIENTATION/REGISTRATION**

All parents/guardians and students are expected to attend an orientation/registration session with their daughter (**attired in full uniform**) at **8:30am** using the schedule below.

**REOPENING SCHEDULE - 2023-2024**

<b>Sunday, September 3, 2023</b>	Commencement Service for all students and staff - Online -10:00 am - Zoom Platform
<b>Monday, September 4, 2023</b>	First Form (grade 7) - Orientation - 8:30 am - 12:00 noon
<b>Tuesday, September 5, 2023</b>	Second Form (grade 8) - Orientation/Registration - 8:30 am - 12:00 noon Third Form (grade 9) Orientation/Registration - 8:30 am - 12:00 noon
<b>Wednesday, September 6, 2023</b>	Fourth Form (grade 10) - Orientation/Registration - 8:30 am-12:00 noon <i>Book Rental (grade 10)</i> Fifth Form (grade 11) - Orientation/Registration - 8:30 am-12:00 noon Upper sixth form (Grade 13) - Orientation/ Registration
<b>Thursday, September 7, 2023</b>	Classes Resume for all students - 8:00am

**ONLINE REGISTRATION**

We value your involvement in the day to day affairs of Marymount High School. We would love to update our contact information for parents in preparation for the academic year 2023-2024. Kindly complete the form below with the relevant information to facilitate better communication and greater efficiency.

**Link:** <https://forms.gle/BSZWXV1ih6qNSC6E7>

**COLLECTION OF PACKAGE/REPORT DISTRIBUTION / BOOKLIST**

Please be advised that the back to school package to include your child's report, general and general information for grades 7-10 will be available for collection at the main office from July 24-28, 2023 from 9:00am -3:00pm at a cost of \$500.00. We are still awaiting an approved booklist from the Ministry of Education and Youth for the academic year 2023-2024. We will send you an email with the approved booklist when it is available.

We want to thank the parents/guardians who have continued to support us over the years and urge others to join in and help us to provide an education that will enable your daughter/ward to grow both academically and personally. We look forward to your cooperation in ensuring that your daughter/ward makes all the necessary preparations so as to ensure a productive school year.

Sincerely,  
Marymount High School



Alphonso Christie  
Principal