



MARYMOUNT HIGH SCHOOL

P.O. Box 31, Highgate, St. Mary
Email: marymounthigh6thform@gmail.com
Website: marymounthighschool.com
Telephone: (876) 992-2274



SIXTH-FORM FACT SHEET Academic Year 2024/2025

THE DEADLINE FOR SUBMISSION IS FRIDAY, AUG 16, 2024 @ 3:00 PM

Read this sheet carefully before filling out the Application Form.

ENTRY REQUIREMENTS:

1. CXC/GCE PASSES IN 5 SUBJECTS AT GRADE 1 AND/OR 2 (A AND/OR B.) THESE SHOULD INCLUDE ENGLISH LANGUAGE AND MATHEMATICS.
2. SUBJECTS PASSED SHOULD BE RELEVANT TO THE COURSE BEING PURSUED.
3. FIFTEEN TO EIGHTEEN YEARS OF AGE.

SUBJECTS OFFERED/REQUIREMENTS

SUBJECTS OFFERED	PREREQUISITES – Passes in CSEC Subjects at <i>Grade 1 or 2 (A or B for GCE)</i>
Literatures in English	English B (A and B profiles only)
Sociology	Social Studies /Religious Education
Law	<i>Any two of the following:</i> Social Studies, Caribbean History, English Literature, Principle of Business, Religious Education
Food and Nutrition	Food and Nutrition and a science subject
Management of Business	Principles of Business and Principles of Accounts
Accounting	Principles of Accounts
Information Technology	Information Technology and Mathematics
Environmental Science	Mathematics and Biology/Agricultural/Integrated Science
Pure Mathematics	Mathematics (A and B profiles only)
Entrepreneurship	Principles of Business or Principles of Accounts
Physical Education & Sports	P.E. and HSB/Biology/Integrated Science
Agricultural Science	Agricultural Science & Integrated Science or Biology
Tourism	Social Studies/POB/Caribbean History/Agriculture Science
Biology	Biology
Chemistry	Chemistry
Physics	Physics and Mathematics
Art and Design	Visual Arts and History
Integrated Math	Mathematics

OTHER REQUIREMENTS

Applicants with the basic entry requirements must

1. complete the Application Form in this package
2. hand in said Application Form and obtain an appointment for an interview
3. submit proof of Examination Results
4. hand the enclosed reference forms to the relevant referees who will complete, post/deliver same to us in a sealed envelope
5. attend an interview and submit the following documents on the day of the interview:
 - i) the original and a copy of the Birth Certificate
 - ii) last School Report
 - iii) two recent Passport Size Pictures
 - iv) original and a photocopy of the Immunization Card

NB. MEDICAL AND DENTAL CERTIFICATES ARE REQUIRED AFTER ACCEPTANCE
 PAST STUDENTS OF MARYMOUNT HIGH SCHOOL ARE NOT REQUIRED TO SUBMIT DOCUMENTS IN 5 ABOVE.

OPTION SHEET

There are five (5) options listed below. **Choose ONE subject from at least three (3) of the options 1-5. One compulsory subject is to be done each year within the two-year tenure of the programme. In addition, students wishing to obtain an Associate Degree, and are not doing Pure Math, will be required to do Integrated Math.** Students **MUST** attain Passes in CSEC Subjects at *Grade 1 or 2 (A or B for GCE)* in the courses to be pursued.

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	COMPULSORY
Mathematics (Pure Math)	Physics	Chemistry	Biology		
Management of Business	Information Technology	Accounting	Tourism	Entrepreneurship	Caribbean Studies
Sociology		Literatures in English	Law	Integrated Math	Communication Studies
Environmental Science	Agricultural Science	Physical Education	Food & Nutrition		
		Art and Designs			

Submit your application form on or before the deadline to:

MAIN OFFICE
 MARYMOUNT HIGH SCHOOL

Kindly note the steps to be taken when making payment

1. Collect a ***Document Application Form*** at the Main Office if you have printed the application form yourself.

NB. Application forms purchased at the main office (at a cost of \$300 payable at the bursar's office), will have the ***Document Application Form*** already attached.

2. At the Bursar's office, pay the fee of \$1000 (which is the processing fee if the form was printed by you) **OR** \$1300 (which includes the processing fee and application form cost, for forms purchased at the school). The ***Document Application Form*** will be signed and returned to you.

3. Submit the signed ***Document Application Form*** along with the sixth-form application form to the main office.

<p>- ONLY QUALIFIED APPLICANTS WILL BE SHORTLISTED AND CONTACTED. - PLEASE SUBMIT THE APPLICATION FORM EVEN IF DOCUMENTS ARE OUTSTANDING.</p>
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SIXTH-FORM APPLICATION FORM 2023/2024

APPLICANT'S NAME:

FIRST

MIDDLE

LAST

DATE OF BIRTH: (dd/mm/year)..... TELEPHONE NO:

ADDRESS:

Email: TRN: NIS:

RELIGION:

FATHER'S NAME & ADDRESS:

.....

TELEPHONE NO: OCCUPATION:

MOTHER'S NAME & ADDRESS:

.....

TELEPHONE NO: OCCUPATION:

GUARDIAN'S NAME & ADDRESS ((if applicable):

.....

TELEPHONE NO: OCCUPATION.....

SCHOOL LAST ATTENDED:

Extra-curricular activities:

.....

Leadership position(s) held:

LIST THE SUBJECTS PASSED/PENDING RESULTS:

Subject	Grade	Examination Body	Year

DESIRED PROFESSION: (first choice)

(second choice)

LIST THE SUBJECTS YOU HAVE SELECTED - DO NOT INCLUDE COMPULSORY SUBJECTS

1 3

2 4

Applicant's signature: **Date:**

FOR OFFICE USE ONLY

COMPLETED APPLICATION FORM RETURNED WITH:

Two recent passport size photos
Proof of exam grades
Certified copy of birth certificate

Certified copy of immunization card
Two recent references
Interview date: _____

ACCEPTED
REJECTED

SIGNATURE: _____



MARYMOUNT HIGH SCHOOL
 P.O. Box 31, Highgate
 St. Mary, Jamaica W.I.

RECOMMENDATION (Counsellor/Vice Principal/Principal)
 (Not required for past students of Marymount High School)

APPLICANT INFORMATION

(Please fill out your information and give this form to your referee with a stamped envelope. They should send it directly to the admissions office).

NAME _____
(last) (first) (middle)

ADDRESS _____
(district) (town) (parish)

HIGH SCHOOL _____

RECOMMENDATION (Counsellor/Vice Principal/Principal)

Name _____
first last

How long have you known this applicant and in what capacity? _____

What are the first words that come to mind to describe this applicant? _____

GENERAL RATING	Below Average	Average	Above Average	Good	Excellent	Outstanding	No basis for Judgement
Intellectual ability							
Emotional maturity							
Academic achievement							
Academic promise							
Leadership potential							
Sense of responsibility							
Self-Confidence							
Self-reliance							
Concern for others							
Initiative							
Reaction to setbacks							
Respect for authority							
Attendance							
Punctuality							
Conflict resolution							

Please write whatever you feel is important about this student, including a description of academic, extracurricular and personal characteristics as you have witnessed. We welcome a broad-based assessment that will help us to differentiate this student from others. (You may choose to attach a separate letter of recommendation you may have prepared for this student.)

- (1) Has the applicant ever been found responsible for a disciplinary violation at school from 9th grade forward, whether related to academic misconduct or behavioral misconduct that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion?
 _____Yes _____No
- (2) To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime?
 _____Yes _____No

If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident, and explain the circumstances.

- (3) Is the student a member of any club/team/society? If yes please list. _____

- (4) Has the student held any leadership position within your school? If yes please list. _____

- (5) Would you willingly re-admit this student to your school? Give reasons for your answer.

I recommend this student:

___with reservation ___fairly ___strongly ___enthusiastically

Check here if you would prefer to discuss this applicant over the phone with our admission office.

Signature _____ Date _____

Affix seal/stamp here

**PLEASE SEND TO:
The Registrar of Sixth Form Admission
Marymount High School
P.O. Box 31, Highgate
St. Mary, Jamaica W.I.**

Marymount High School
P.O. Box 31, Highgate
St. Mary, Jamaica W.I.



RECOMMENDATION (TEACHER)

APPLICANT'S INFORMATION

Please fill out your information, and give this form to your teacher with a stamped envelope. She/he should send it directly to the admissions office.

NAME _____
(Last) (First) (Middle Initial)

ADDRESS _____
(District) (Town) (Parish)

LAST HIGH SCHOOL ATTENDED _____

=====

TEACHER RECOMMENDATION

Teacher's name _____
(First, Last) (Subject taught)

How long do you know this applicant, and in what context?

What words come to mind to describe this applicant?

What do you feel is the student's greatest strength?

In what way could the student improve?

Please rate the student in the following areas by placing a tick in the appropriate box below:

Attributes /Competencies	Excellent	Very Good	Good	Average	Poor	No basis for Judgement
Emotional Maturity						
Capacity for Academic Growth						
Leadership Potential						
Conflict Resolution Skills						
Initiative/Follow Through						
Expression of Ideas (oral & written)						
Work Consistent with Ability						

Please write whatever you feel is important about the student, including a description of academic and personal characteristics, as you've witnessed. You may choose to attach a separate letter of recommendation you may have prepared for this student.

Teacher's signature _____ Date _____

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